



### Conditions of Membership of NAVP.

1. Payment of Membership fees must be made to the Treasurer by **March 1<sup>st</sup> of each year**. Members will be sent invoices and reminders.
2. Payment of fees, proof of insurance and CPD entitles members to be listed on the NAVP website under geographical area and to have access to the Members only page.
3. Members may use the NAVP logo (see Conditions of use of logo below) and may use the post nominals MNAVVP as soon as they receive notification that their application has been successful.
4. CPD is a requirement of Membership. The required number of CPD points is 50 credits over 24 months. CPD will be checked in March of each year when membership fees are due.  
The CPD form together with copies of certificates must be submitted to the Secretary by March 1<sup>st</sup> of each year.
5. Members must carry insurance and copies of their insurance certificates must be submitted to the Secretary by March 1<sup>st</sup> of each year. Minimum indemnity must be £2,000,000. If you are working for a vets and covered by their insurance please provided the following statement with your application - signed and dated.

*'I ..... am solely working for ...(insert vets name)... vets treating their clients and am covered by their insurance policy. I fully understand that I am not covered to treat my own private clients unless I take out my own insurance policy. I understand I must inform NAVP of any changes to my work situation.*

*Signed..... Date.....'*

6. Members must agree to abide by the Code of Conduct.
7. Members who take time out of practice may cancel their insurance and must fill in the Return to Practice form (available from Laura Stevens [navpsec@yahoo.co.uk](mailto:navpsec@yahoo.co.uk) ). To cancel insurance and not let NAVP know may lead to disciplinary action. CPD and membership fees will still apply during time off work.
8. Copies of the Code of Conduct, Disciplinary procedures and logo can be obtained from the Secretary. All new members will be sent a copy of each in their welcome pack.
9. New members are entitled to attend the yearly AGM but will have no voting rights until after their first 12 months of membership.
10. Members must attend at least one AGM in three.
11. In your Graduate year you will be expected to complete 4 real case histories (these will be patients (or friends/family animals) you are treating as a Vet Physio. *This allows us to mentor you in your first year of practice. At the end of your first membership year graduates gather together and each will present one of their cases to their colleagues.*

*Please note, the case presentation is mandatory unless you have registered with the AHPR see below.*

*If you have registered with the AHPR you will have to do a Professional Development Portfolio (PDP) as a new registrant, in which case you will not need to do the 4 case histories for the NAVP.*

12. Placement Providers: Members may only become Placement Providers after 2 years in practice and must have completed the NAVP Accredited Clinical Educators course.

Approved Placement Providers are listed by NAVP and this list sent to all education providers.

13. Clinical Tutoring: Members may be asked by education providers to help tutor on clinical teaching sessions. They can help tutor after 1 year in practice provided they will be supervised by a senior veterinary physiotherapist, but also should have completed the NAVP Accredited Clinical Educators course or hold a teaching certificate.

#### Use of the NAVP logo.

1. Members may use the trademarked NAVP logo (the graphic + the initials NAVP) on their professional stationery only in the colours in which it is registered.
2. Members may use the graphic and the full wording 'National Association of Veterinary Physiotherapists' on their professional stationery in the colours we trademarked.
3. Use of the logo, the initials NAVP or the title National Association of Veterinary Physiotherapists in any capacity other than on professional stationery must have the approval of the Executive.
4. Members are not allowed to permit or grant consent to anyone else to use the NAVP logo.